Information for those applying to pursue upper division coursework in the Photography program

In September 2012, the Photography program at California State University, Sacramento was approved for impaction status. This means that students are now subject to supplemental criteria and are required to apply for admittance to the upper division course sequence in the Photography program. This application process takes place in the spring semester of each year. The students who are admitted will spend the next four semesters taking a set sequence of upper division photography courses to complete their major requirements. If you are a transfer student, acceptance into the program is dependent also on acceptance into California State University, Sacramento.

Getting Portfolios to the Design Department:
We ask that students within Yolo and Sacramento counties please drop off and pick up their portfolios at the Design Office, 5001 Mariposa, 5th floor on California State University, Sacramento Campus.

Please go to the below link for a map of the campus:
http://www.csus.edu/campusmap/

If distance is an issue, you may mail your portfolio to the University at the following address:
Department Of Design MRP 5001
California State University, Sacramento
6000 J Street
Sacramento, CA 95819-6137
Attn: photo

Please note the deadlines below as the portfolio must ARRIVE at the Department of Design office before the deadline. Be aware that there is always a delay between when a package arrives at the university and when it is delivered to the department. The Department of Design is not responsible for delayed mail, and will not review any portfolios that arrive after the due date. Portfolios should be sent in a large, padded envelope. Students sending their portfolios through the mail must provide a return SASE envelop, or work will not be returned. The Department of Design is not responsible for any damage to the portfolio that occurs in the mail. Portfolios that are sent by mail but do not have proper packaging or postage for return will be held in the Design office through the Portfolio Pickup Period only. Unclaimed portfolios will be discarded.

In submitting items please, only submit those items requested. Incomplete portfolios will not be considered. Extraneous items to the portfolio requirements will not be considered and should not be included. Items improperly presented will not be considered. Submission guidelines for materials are clear. Be sure to follow them. If there are any questions regarding the instructions please contact Nigel Poor via email at npoor@csus.edu

Deadlines for Portfolio Review:
Mail by date: Friday April 18th
Individuals mailing their work should postmark their entry no later than this date. Portfolios that do not arrive by Friday, April 18th will not be considered for this round of review. No exceptions.

Drop off date: Monday April 21st, 9a.m. to Friday April 25th, 4:29 p.m.
Portfolios may be dropped off at the Department of Design Main Office, Mariposa 5001, California State University, Sacramento Campus. Any entries arriving at 4:29 p.m. or later will not be accepted for this round of review. No exceptions.

Pick up dates: Tuesday April 29th to Thursday May 1st
During these three days portfolios may be picked up from Department of Design Main Office, Mariposa 5001, California State University, Sacramento Campus between 8a.m.- 4:30p.m. We are not responsible for portfolios after Thursday May 1st. Along with your portfolio you will receive a letter indicating your acceptance into the major, non acceptance or assignment to a waiting list. Students who are accepted will need to confirm their acceptance (by email to npoor@csus.edu) by 5p.m. Friday, May 9th.
Application Requirements for Admission into Upper Division Photography Courses

Effective Fall 2013

The following list of courses or their equivalents must be taken prior to or during the semester of your application and portfolio review:
PHOT 11 – Digital Imaging
PHOT 40 – Basic Techniques of Photography

Additional supplementary criteria are as follows:
• Applicants must meet the CSU admission requirements applicable to their class level (e.g., lower division or upper division transfer).
• A formal supplemental application for the upper division program is required. (application included in this document)
• The program will admit students to the fall semester only (no spring admission cycle).
• Applicants must complete the two prerequisite courses noted above with a minimum grade of “C” in each course.
• Applicants must have a minimum cumulative GPA of 2.75 on the most recent 30 graded semester units.
• Students must complete the application exam and include it with the application packet. (exam included in this document)
• Applicants must submit a portfolio for a faculty-juried review.

The portfolio must contain the following samples of work.

4 Silver Gelatin Prints
• Prints should demonstrate student’s ability to handle both technical and aesthetic concerns.
• Printed images should measure approximately 8x10 inches.
• Printed images may be on RC or Fiber-based Paper.
• Prints should be mounted to 11x14” 4ply smooth white matboard
• Label the backs of the matted prints with your name.

2 Contact Sheets (8x10”) and Corresponding Negatives that produced the 4 Silver Gelative Prints Submitted for Review
• Contact sheets printed on 8x10 RC paper from 35mm, 36 exp. film.
• Contact sheets should be exposed properly for the acetate base of the film to turn black.
• Include the corresponding film in proper acetate negative sleeves for evaluation.
• Label the back of each contact sheet 1 or 2 along with your name. Label the top of each negative sleeve with your name and the corresponding number of the contact sheet to which it refers and please identify the negatives you printed for the required 4 silver gelatin prints.

4 Digital Prints, Color
• Prints should demonstrate student’s ability to handle both technical and aesthetic concerns.
• Printed images may be inkjet prints on high quality inkjet paper or digital chromogenic prints on RC paper.
• Printed images should be on either 8x10” or 8x12” paper and have at least a ½” boarder of white around the image.
• Label the back of the prints with your name.
APPLICATION FORM
PHOTOGRAPHY PROGRAM, CALIFORNIA STATE UNIVERSITY, SACRAMENTO
THIS MUST BE INCLUDED WITH YOUR PORTFOLIO

NAME: _________________________________________________

EMAIL: ________________________________________________
(use an address you check frequently)

TELEPHONE/CELL (with area code): _________________________

MAILING ADDRESS:
STREET ___________________________________        APT#________

CITY______________________    STATE ______    ZIP CODE _________

CHECKLIST:
Please follow specific requirements found on application:

This completed application form printed out

☐ 4 Silver Gelatin Prints w/Negatives

☐ 2 Contact Sheets (8x10”) and Corresponding Negatives

☐ 4 Digital Prints, Color

☐ Print out and include completed exam

☐ If needed, appropriate return shipping packaging with SASE
Name__________________________

Please answer the questions and include the completed test with your application submission. There are twenty questions in total.

1. What makes film & photographic paper light sensitive?

2. How can you identify the emulsion side of the film?

3. How can you identify the emulsion side of paper?

4. Besides the sensitivity of film to light, what else does film speed (ISO/ASA) affect?

5. What zone or tone does a light meter always read for?

6. You are using 100 speed film and your meter gives you an exposure of F16 @ 1/60. What are three different equivalent exposures if you change the ISO to 400 speed?

7. You are metering off a very dark object in a scene. The meter reading at 100 speed is f5.6 @ 1/15. Will this exposure be correct? Why or why not?
8. When you look through a SLR, TLR, and a View Camera the image orientation looks different in the viewfinder— for each of these formats describe how the image looks on the viewing screen and explain why they look as they do.

SLR:

TLR:

View Camera:

9. You are making an image where you want to have limited depth of field. The light meter gives your exposures as F16@ 1/60- what combination of F stop and shutter speed could you use to attained limited depth of field while maintaining correct exposure?

10. What three things control depth of field?

11. What are the compliments of the following primary colors?

Red >

Green >

Blue >

12. What file type would be most appropriate when saving a Photoshop file containing layers for a person who wants to use the file in a program other than Photoshop? Why?

13. What does white balance control?

14. When you interpolate/resample an image down, what are you doing?

15. What is the proper resolution (ppi) for an image that is intended for use on the web? What is the proper resolution (dpi) for an image that is intended for print?
16. In Photoshop, what is a selection?

17. What is the difference between a .jpg file format and a RAW file format like .cr2 or .nef?

18. How many different tones are in the histogram of an 8-bit per single channel file?


20. What type of distortions would you expect from a short lens?
   What type of distortions would you expect from a long lens?